



# Bonita Springs Fire Control & Rescue District

## LAWN MAINTENANCE PROPOSAL FORM

### General Information and Proposal Requirements

Name of Proposer: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If the business entity is a corporation or partnership, attach evidence of good standing in the form of a current certificate from the Florida Department of State and the name of a responsible officer of the entity.

Attach a copy of the Lee County Occupational license and applicable licenses.

Closest business address of the entity to District Headquarters at Fire Station 4 (27701 Bonita Grande Drive, Bonita Springs, FL 34135):

\_\_\_\_\_  
\_\_\_\_\_

Provide a brief business history with particular reference to how long the business has operated in Lee County:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List up to five representative clients, include telephone number and contact person:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Number of employees: \_\_\_\_\_

Number of field crews: \_\_\_\_\_

Attach proof of liability insurance for \$250,000 or more and statutorily required workers compensation insurance.

Business contact person: \_\_\_\_\_  
Telephone number: \_\_\_\_\_

Preference will be given to otherwise substantively equal proposals whose business is located within the boundaries of the Bonita Springs Fire Control and Rescue District.

Effective date of the proposed contract should be October 1, 2017. Station 6 is currently under construction; proposed contracts should reflect work for Station 6 to begin November 1, 2017.

Annual price of requested services – each station listed below should be quoted with a separate price:  
Station 1 – 27490 Old 41 Road, Bonita Springs, FL 34135: \_\_\_\_\_  
Station 2 – 28055 Mango Drive, Bonita Springs, FL 34135: \_\_\_\_\_  
Station 3 – 25001 S. Tamiami Trail, Bonita Springs, FL 34135: \_\_\_\_\_  
Station 4 – 27701 Bonita Grande Drive, Bonita Springs, FL 34135: \_\_\_\_\_  
Station 5 – 8850 W. Terry Street, Bonita Springs, FL 34135: \_\_\_\_\_  
Station 6 – 16001 Bonita Beach Road, Bonita Springs, FL 34135: \_\_\_\_\_  
Station 7 – 26107 Hickory Boulevard, Bonita Springs, FL 34134: \_\_\_\_\_  
Total: \_\_\_\_\_

The term of any agreement with the most qualified proposer will be one year with annual renewal provisions for up to five years on mutually acceptable terms.

Completed proposals should be sealed and submitted to Administrative Coordinator Jessica DeWitt at 27701 Bonita Grande Drive, Bonita Springs, Florida 34135 **before 10:00 a.m. on July 12, 2017.** Faxed or emailed responses will not be accepted. Proposals received after the deadline will not be accepted under any circumstances. Late responses will be returned unopened.

**Specifications for Lawn Maintenance Services**

**Scope of Services Required**

1. All work will be completed in accordance with attached exhibits for each station. It is recommended that proposers participate in a walk-through of all properties with Facilities Coordinator Mike Burkard on **Thursday, June 29, 2017 at 1:00 p.m.** For questions regarding this proposal or the scheduled walk-through, please contact Mike Burkard at 239-949-6215 (office) or 239-220-0568 (cell).
2. Please note: eight feet shall be maintained outside the south section of the barrier wall at Station 2.

## Lawn Mowing

1. Proposers should assume the lawns will be mulched with vendor-provided red A grade mulch at all stations annually to maintain a minimum depth of 3 inches.
2. All drives, walkways, and flowerbeds will be edged with each mowing.
3. All walkways, driveways, etc. will be blown clear with each mowing.
4. All debris will be hauled away by the proposer.

## Lawn Mowing and Shrubbery Maintenance Frequency

1. Proposers should assume two mowing schedules:
  - i. Weekly mowing: May 15 – November 15.
  - ii. Biweekly mowing: November 16 – May 14.
2. Maintenance of shrubbery will be quarterly.

## Herbicide/Fertilizer Applications for Lawn

1. MANUFACTURER'S APPLICATION SPECIFICATIONS MUST BE FOLLOWED.
2. Proper fertilizer application shall be four times per year for all areas. Fertilizer formula (e.g. 15-0-15) and application rate must be included; proposer must have a license to fertilize in Florida.
3. Crab Grass Control (pre-emergent) applied three times per year.
4. Weed Control applied three times per year. Must have a Lawn and Ornamental Pesticide Applicator License for the State of Florida.
5. Round-Up or equivalent treatment applied as needed to the following areas for weed control:
  - Station 1: retention area in front of 27491 Front Street; two additional areas plus gravel parking on the south side of the building
  - Station 3: four rocked areas located on the south side of the building
  - All mulched areas

## Irrigation

1. Vendor will supply a price list of replacement parts and labor for sprinkler heads for all fire stations.
2. Proposer understands and agrees that any sprinklers or other irrigation system elements broken or damaged by the proposer, proposer's employees, or proposer's subcontractors will be replaced at the proposer's expense within a week of discovery of the damage.
3. All fire stations will have irrigation checked monthly and vendor must have a Florida licensed irrigations specialist employed fulltime.

The proposer may separately propose other tasks at their discretion.

See next page for information regarding the selection process.

## Selection Process

1. All qualified proposals will be opened on Wednesday, July 12, 2017 at 10:00 a.m.
2. Qualified proposers will be ranked based on the required criteria and the overall cost.
3. All proposers will be notified of the District's decision within 24 hours of selection.
4. The District may reject all proposals in its sole discretion.
5. If an agreement with the number one ranked proposer is unsuccessful, the Chief will attempt to negotiate with the second and then third ranked proposer.
6. If all negotiations fail, the District reserves the right to re-advertise for proposals.

Thank you for your interest.